

Multipurpose Room guidelines

Consented to at September 14, 2015 plenary

1. Per the reservation guidelines, all guests must be hosted by an adult member of Touchstone.
2. Please be aware that this room, like all CH space, is a shared resource.
3. All guests must comply with general CH guidelines (they will be posted on the door of the room) as well as the guidelines for every room they use. We specifically call attention with guidelines for noise level/quiet hours and our fragrance free policy.
4. No use of candles or anything else that would pose a fire or other hazard. No smoking in the common house.
5. While the room will be used for other purposes besides an overnight guest space, preference will be given to guest accommodations. Scheduling conflicts will be handled person to person.
6. Guests may stay up to 7 days, provided that the space has not been reserved for another guest by another resident.
7. Hosts are responsible for their guests. They are also responsible for cleaning up the room and washing the provided linens and sheets after their guests leave and for bringing linens/sheets back to the CH.
8. Check out time is noon.
9. Keys will be left in a designated spot in the CH. If keys are lost, the TS host will be charged for making new ones.
10. Guests may use the Do Not Disturb sign provided to insure their privacy.